



Signing up for ACH payments through Paymerang

You will soon receive an emailed invitation to sign up with Paymerang to receive ACH (Direct Deposit) payments:



## Employee, you've received an invitation.

**Your Employer** has invited you to join Paymerang's ACH network.

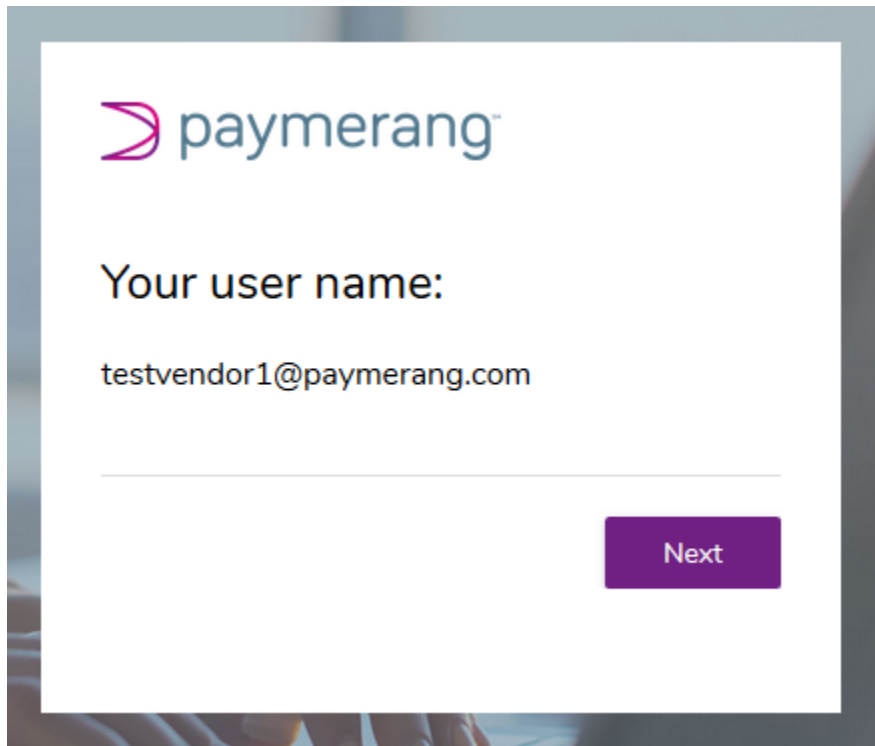
On behalf of Mugatu, you have been invited to join Paymerang's network. Soon you will be able to receive electronic payments. Use the button below to connect to Paymerang's ACH network.

[Join Paymerang Network](#)

If you have any questions you can contact our team at [support@paymerang.com](mailto:support@paymerang.com)

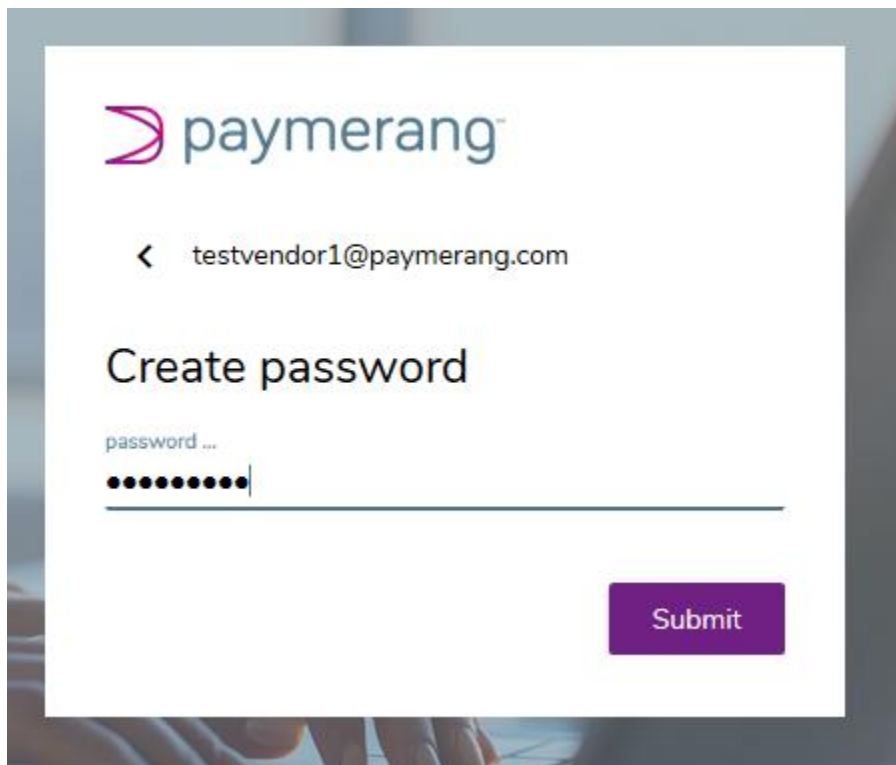
**Paymerang**  
10800 Midlothian Tpke Ste 126  
North Chesterfield, VA 23235  
[support@paymerang.com](mailto:support@paymerang.com)

Clicking the “Join Paymerang Network” will allow you to set up your user name and password. Your User name is your email address and we’ve pre-filled this for you:



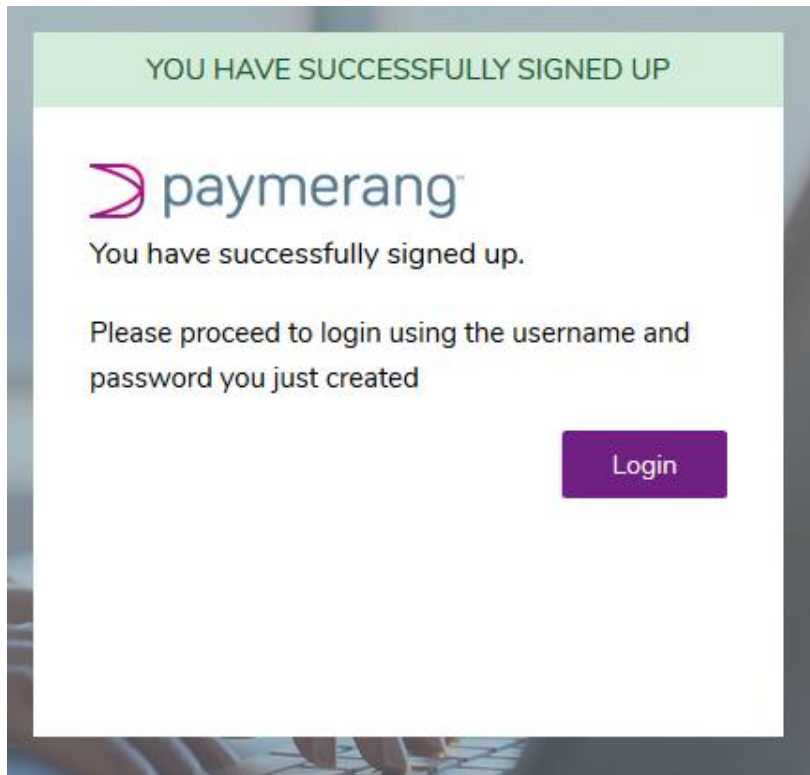
The screenshot shows the Paymerang logo at the top left. Below it, the text "Your user name:" is displayed. Underneath, the email address "testvendor1@paymerang.com" is pre-filled in a text input field. A purple "Next" button is located at the bottom right of the form area.

Clicking Next allows you to create your password:

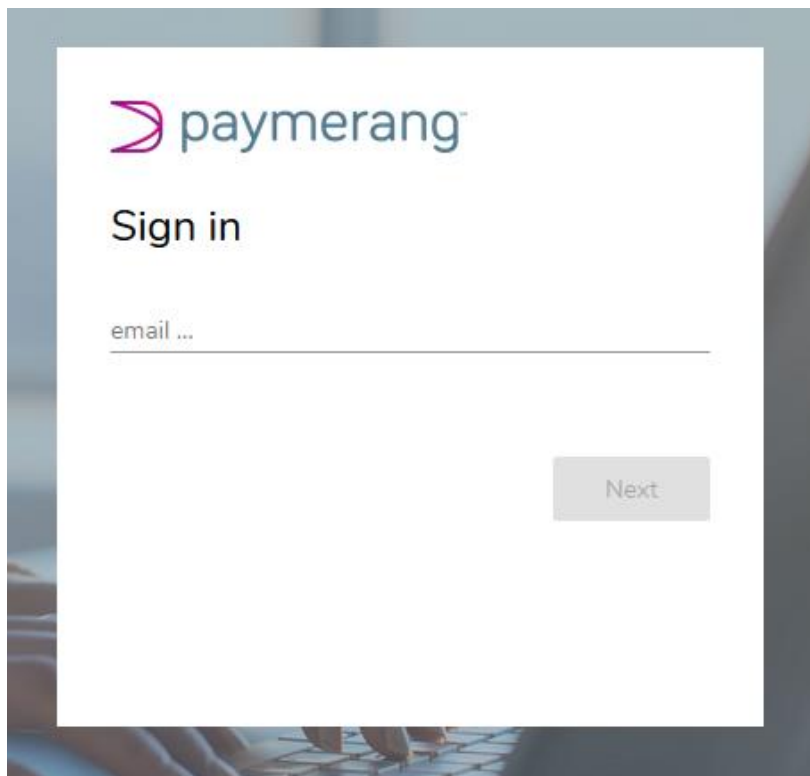


The screenshot shows the Paymerang logo at the top left. Below it, a back arrow and the email address "testvendor1@paymerang.com" are displayed. The text "Create password" is shown. Below this, there is a password input field with the placeholder text "password ..." and a series of black dots representing the masked password. A purple "Submit" button is located at the bottom right of the form area.

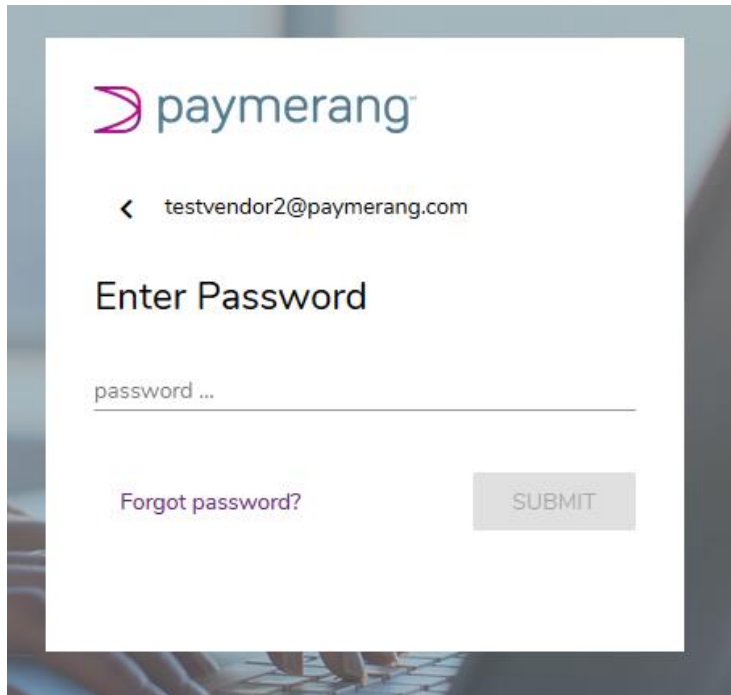
This establishes your account in our system. Clicking Login will allow you to sign in using that User Name and Password as well as a second verification method to set up or change your account information:



Enter your email address as your User Name:

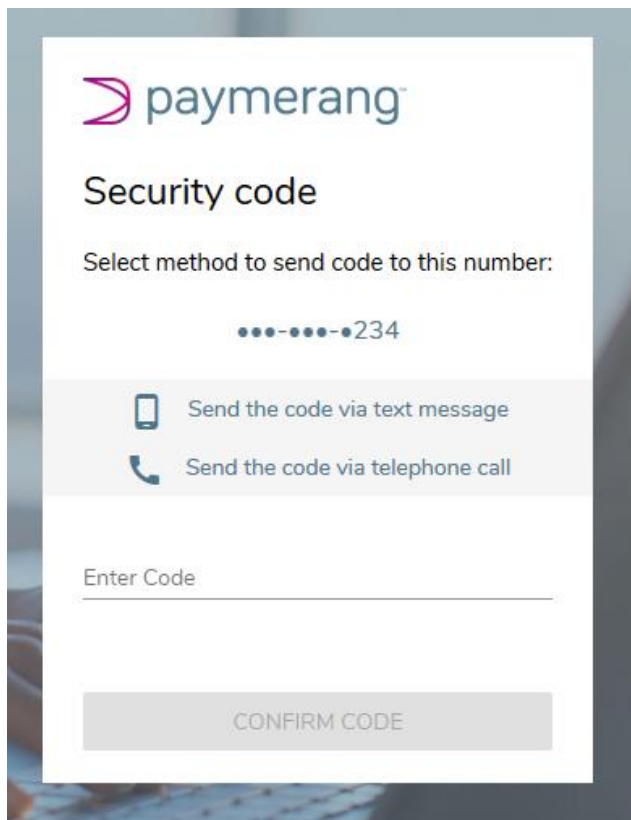


And your new password:



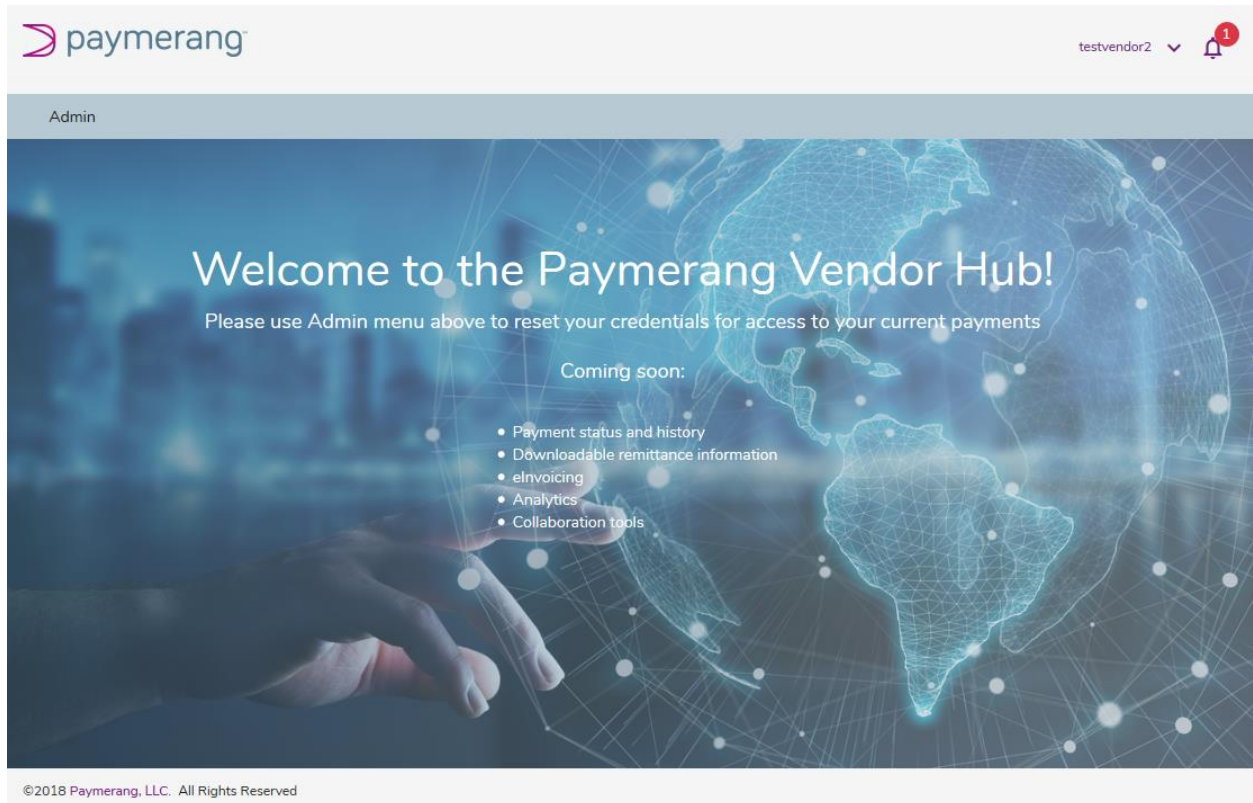
The screenshot shows the Paymerang login interface. At the top left is the Paymerang logo. Below it is a back arrow and the email address 'testvendor2@paymerang.com'. The main heading is 'Enter Password'. There is a text input field containing 'password ...'. At the bottom left is a link for 'Forgot password?' and at the bottom right is a grey 'SUBMIT' button.

To verify your identity, we ask you to also confirm a code you can request either by text or automated voice call:

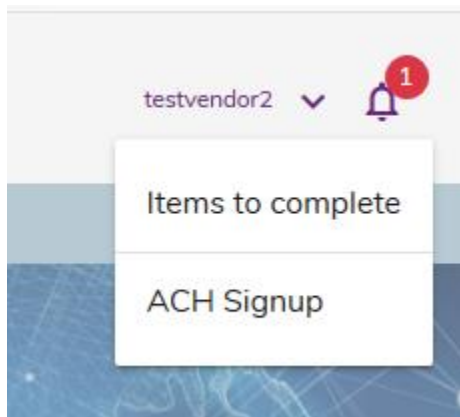


The screenshot shows the Paymerang security code verification screen. At the top left is the Paymerang logo. Below it is the heading 'Security code'. The text reads 'Select method to send code to this number:'. Below this is a phone number represented by dots and the digits '234'. There are two radio button options: 'Send the code via text message' (selected) and 'Send the code via telephone call'. Below the options is a text input field labeled 'Enter Code'. At the bottom is a grey 'CONFIRM CODE' button.

This allows you access to our Vendor Hub. Note the task icon with one task in the upper right corner:



Clicking this reveals your ACH Signup that needs completion. Select that menu item:




You'll need to enter your Routing number and Account number:

Terminal Freight Co. ^

Enter ACH  Enter email

---



0012

Pay To The Order Of \_\_\_\_\_ Date \_\_\_\_\_ \$ \_\_\_\_\_

Memo \_\_\_\_\_ AUTHORIZED SIGNATURE \_\_\_\_\_

⑆ 123456789 ⑆ 012345678912 ⑆ 0012

Routing Number      Account Number

Enter ACH account information

Routing Number \_\_\_\_\_

Account Number \_\_\_\_\_

Verify Account Number \_\_\_\_\_

Next

Your bank's name will auto-populate from the Routing number entered:

Enter ACH account information

Routing Number  
221376911



SPECIAL METALS FEDERAL CREDIT UNION  
Account Number  
123456789

Verify Account Number  
123456789

Next

Specify the Account Category and Type and click Next:

Terminal Freight Co. ^

 Enter ACH  Enter email



---

<b>Account Category</b>	<b>Account Type</b>
<input type="radio"/> Savings	<input type="radio"/> Personal
<input type="radio"/> Checking	<input type="radio"/> Business

Previous Next ^

And finally enter your name, title and an email address and the checkbox agreeing to our standard ACH agreement:

Terminal Freight Co. ^

 Enter ACH  Enter email

---

### ACH Credit Authorization

I authorize Paymerang, LLC, ("Paymerang") to issue credit entries to the bank account that I have designated on the Paymerang application website. I have also authorized my financial institution to post all such entries to my account. If an error has been made, I authorize debit entries to correct that error. I understand and agree that the credit and debit reversal entries authorized herein shall comply with National Automated Clearing House Association (NACHA) rules and all applicable state and federal laws. From time to time, Paymerang will be instructed to process a payment from a party (the "Payor") seeking to make a payment to me. I understand and acknowledge that Paymerang is acting solely on the

**Routing:** 221376911 - SPECIAL METALS FEDERAL CREDIT UNION

**Account:** 123456789

**Category:** Savings

**Type:** Business

Name

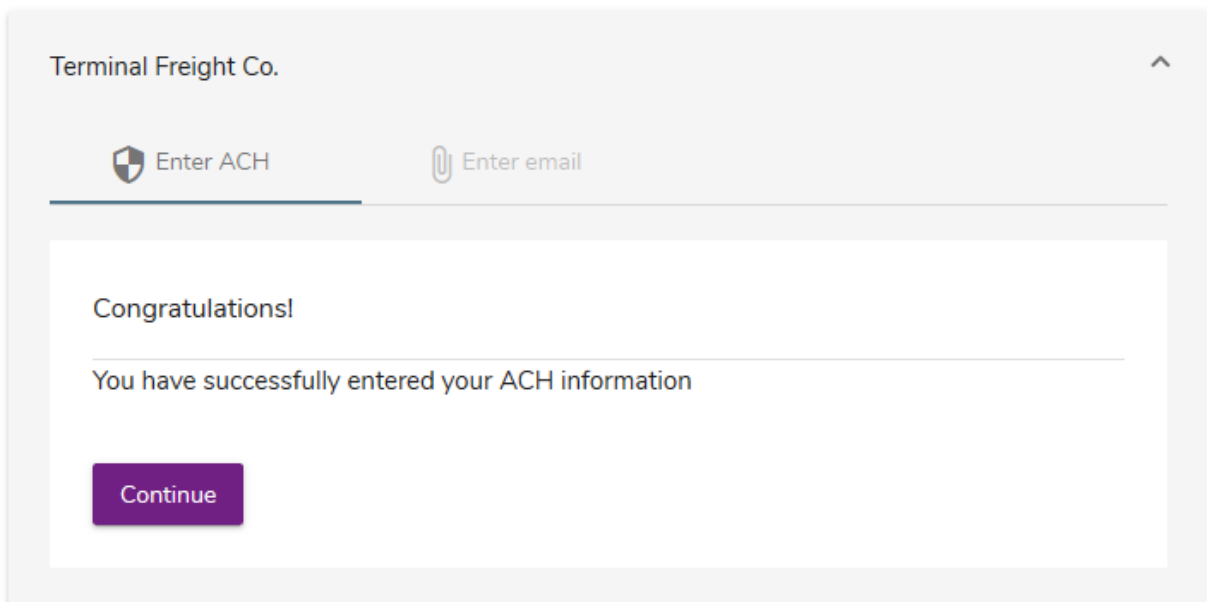
Title

Email

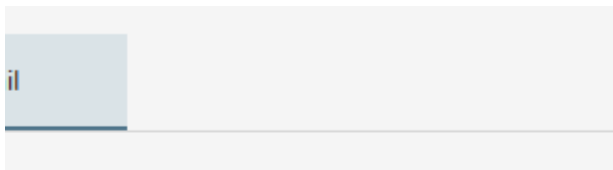
By Checking this box, you agree to the [terms and conditions](#)


Previous Submit

Finally, you'll receive this success message. If you'd like to enter additional email addresses to receive payment notifications, you can enter them at this point by clicking Continue. Otherwise you may exit the Vendor Hub.



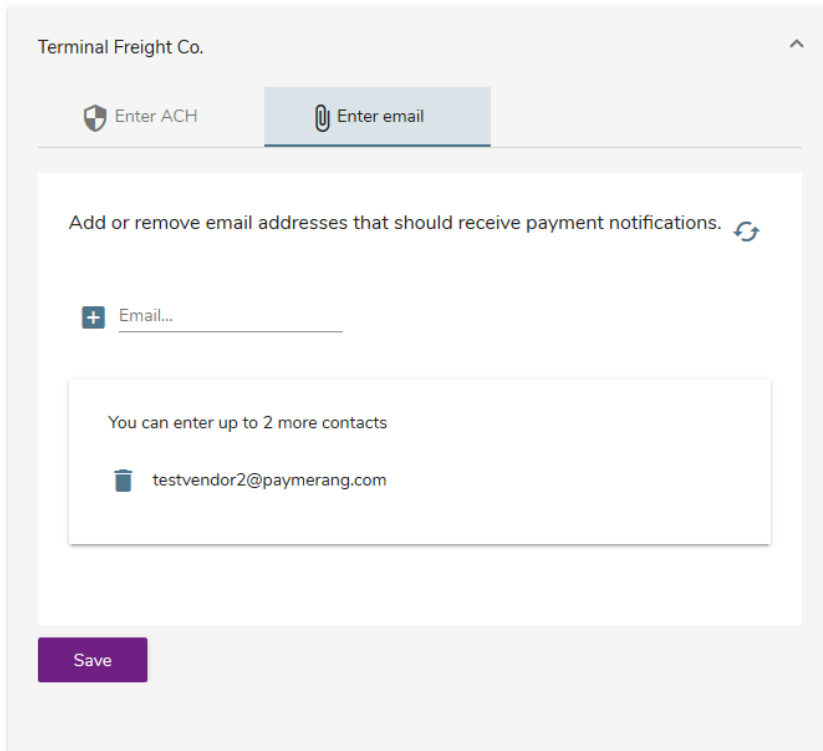
Clicking the refresh Icon (two arrows in a circle):



ould receive payment notifications. 



Will show you what emails we currently have and allow you to enter additional if you wish. These email addresses will receive an email each time you receive a payment with information about that payment.

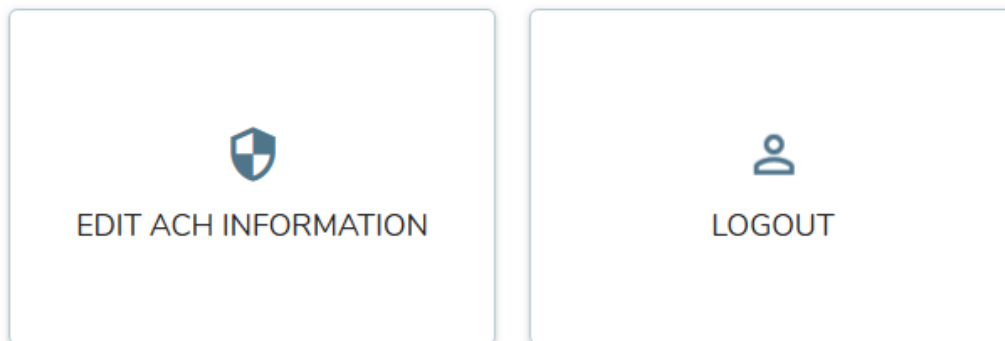


The screenshot shows a web interface for 'Terminal Freight Co.' with two tabs: 'Enter ACH' and 'Enter email'. The 'Enter email' tab is active. Below the tabs, there is a heading 'Add or remove email addresses that should receive payment notifications.' followed by a refresh icon. A text input field with a plus icon and the placeholder 'Email...' is present. Below this, a message states 'You can enter up to 2 more contacts'. A list of email addresses is shown, with one entry 'testvendor2@paymerang.com' and a trash icon to its left. A purple 'Save' button is located at the bottom left of the form area.

To exit the Vendor Hub, you may use the Admin menu at the top left and then choose the Log Out button.

## Admin

Welcome to the Paymerang Network



The Admin menu consists of two buttons. The first button features a shield icon with a checkmark and the text 'EDIT ACH INFORMATION'. The second button features a person icon and the text 'LOGOUT'.