

# Brenau Stationery Prices and Ordering Information

All standard Brenau University stationery, including business cards, letterhead and #10 envelopes, should be ordered from Matthews Printing. Note cards are also available.

For orders, contact Rhonda Conner at Matthews Printing directly at 770-536-3439 or [rhonda@gomatthews.com](mailto:rhonda@gomatthews.com).

## Business Cards

**100# Cougar Cover – White; printed 1 side, 2 colors (black and gold)**

250 (minimum) = \$20

500 = \$30

1,000 = \$40

## 2-sided Business Cards

**(English/Chinese Business Cards & Rehab Practice Appointment Cards)**

**100# Cougar Cover – White; printed 2 sides, 2 colors (black and gold)**

250 (minimum) = \$30

500 = \$38

1,000 = \$52

## Letterhead

**60# Cougar Opaque – White; printed 1 side, 2 colors (black and gold)**

500 (minimum) = \$82 (digital press) / \$102 (offset press)

1,000 = \$118 (offset)

2,500 = \$161 (offset)

5,000 = \$229 (offset)

7,500 = \$295 (offset)

10,000 = \$360 (offset)

## Letterhead 2nd Sheets (No Print)

250 (minimum) = \$13

500 = \$21

1,000 = \$37

## **#10 Envelopes**

**60# Cougar – White; return address printed on front, 2 colors (black and gold)**

500 (minimum) = \$111

1,000 = \$138

2,500 = \$215

5,000 = \$469

7,500 = \$469

10,000 = \$592

## **#10 Left-hand Window Envelopes**

**White; return address printed on front, 2 colors (black and gold)**

500 (minimum) = \$104

1,000 = \$125

2,500 = \$184

5,000 = \$282

7,500 = \$373

10,000 = \$465

## **Mailing Labels (5.5x4)**

**White; printed 1 side, 2 colors (black and gold)**

250 (minimum) = \$57 (digital) / \$116 (offset)

500 = \$76 (digital) / \$127 (offset)

1,000 = \$112 (digital) / \$148 (offset)

2,500 = \$227 (offset)

3,000 = \$250 (offset)

5,000 = \$334 (offset)

## **A6 (6.25x4.5) Folded Note Cards (Gold Foil Brenau Logo)**

**100# Cougar Cover – White; foil stamped logo on front panel, shipped flat**

250 (minimum) = \$138

500 = \$171

1,000 = \$244

2,500 = \$492

5,000 = \$899

*\*Add \$85 for new die cost if ordering program specific cards*

## **A6 (6.25x4.5) Folded Note Cards (2-Color Brenau Logo)**

**100# Cougar Cover – White; 2-color logo printed on front panel, shipped flat**

250 (minimum) = \$99 (digital) / \$172 (offset)

500 = \$141 (digital) / \$195 (offset)

1,000 = \$224 (digital) / \$237 (offset)

2,500 = \$389 (offset)

5,000 = \$556 (offset)

## **A6 (6.5x4.75) Envelopes w/ Return Address**

**Waverly Hall – White; return address printed black-only on flap**

250 (minimum) = \$69

500 = \$86

1,000 = \$120

2,500 = \$247

5,000 = \$434

7,500 = \$620

## **A6 (6.5x4.75) Envelopes (No Print)**

**Waverly Hall – White; blank**

250 (minimum) = \$25

500 = \$50